

11th Senior Citizens Police Academy

Course Curriculum

Opening Day's Agenda

Monday – March 15, 2004

0900-0945.....Orientation

0945-1000.....Break

1020-1100..... Social Time for Candidates and Staff

1100-1200.....Henrico TRIAD-SALT Council Overview, VIP Overview

Instructor: Officer Mike Berger,
Mrs. Judy Schwerdtfeger, President, SALT Council
Mrs. Cathy Campbell, Volunteer In Policing Coordinator

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Week 1 Monday, March 15, 2004

9:00 a.m. – 10:30 a.m.- Candidates Report - Academy Orientation:

Candidates report to room# 2031 and complete Academy orientation and learn about the TRIAD-SALT Council and the VIP Program. A summary of the Division's senior citizens programs are presented. The Division's Volunteer Coordinator will discuss volunteer opportunities that are available.

Instructors: Officer Mike Berger – TRIAD-SALT Coordinator
Cathy Campbell- Volunteers In Policing Coordinator
Judy Schwerdtfeger- SALT Council President

Week 2: Monday, March 22, 2004

9:00 a.m. – 10:30 a.m. –Forum with the Chief of Police:

Colonel Henry W. Stanley, Jr. will visit the Academy and review the Division's budget, and current issues that affect police operations. This lively forum provides candidates an opportunity to meet Chief Stanley and question him about police related issues. Division command staff welcomes candidates to the Academy program.

Instructor: Colonel Henry W. Stanley, Jr., Henrico County Chief of Police

11:00 a.m. – 12:00 a.m. - Henrico Police Mission and Organization:

A review of Henrico County Division of Police's organizational chart, three major components, unit functions, mission statement, police officer standards and selection process, and law enforcement code of ethics.

Instructor: Personnel Officer, Henrico Police

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Week 3: Monday, March 29, 2004

09:00 a.m. – 10:15 a.m. – Crime and Forensic Investigations:

Henrico Police Forensic Investigators will provide instruction on the various forensic science techniques used by criminal investigators to collect evidence, and identify and successfully prosecute suspects responsible for crime.

Instructor: Investigator Danny Jamison, Henrico Police

10:30 a.m. – 11:30a.m. – Henrico County Emergency Communications:

A review of Henrico County's Emergency Communications section, the training and duties of a communications officer, and a tour of the Emergency Operations Center.

Instructor: Mrs.Val Jackson, Henrico Police Communications

Week 4: Monday, April 5, 2004

9:00 a.m. – 10:30 p.m. – Identity Theft:

Strategies and tips that will help you to prevent the theft of your personal information that could lead to criminal activity in your name. Information will be presented on your social security numbers, operator's license, bank checks, and credit cards. You will learn how to minimize your risk of Identity Theft crime, and which agencies are responsible for investigating Identity Theft.

Instructor: Ms Kathi Lee, Department of Criminal Justice Services

10:45 a.m. – 12:00 p.m. – Medicare Fraud

A discussion will be presented that will educate you on the problems with Medicare Fraud and how it can impact you. You will learn how to be on the look out for Medicare Fraud and how to report situations that you think may be illegal.

Instructor: Ms Marian Dolliver, Virginia Association Of Area Agencies On Aging

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Week 5: Monday, April 12, 2004

09:00 a.m. – 10:30 p.m. – Traffic Safety Function:

A review of the Division's traffic safety function, to include traffic safety tips, how radar units operate, and vehicle crash investigations.

Instructor: Officer Pierre Tremblay, Henrico Police

10:45 a.m. – 11:45 a.m. – Preventing Telemarketing Fraud and Con Situations:

A review of the many types of fraud and con games that are currently being used against senior citizens, and information that can prevent you from becoming a victim of a scam situation.

Instructor: C.P.S. Billie Tebbens, Henrico Police

Week 6: Monday, April 19, 2004

9:00 a.m. – 10:15 a.m. – Special Services Unit and Crime Prevention

Summary of the many crime prevention programs and projects that are coordinated by the Division's Special Services Unit. You will learn about programs like Neighborhood Watch, Safe-Work, Police Apartment Coalition, and National Night Out.

Instructor: Ms. Crystal Martin, Henrico Police

10:30 a.m. – 12:00 a.m. – Your Home Is Your Castle

This program will review crime prevention strategies that can protect you and your home from crime. Learn how security technology, property layout, lighting, landscaping, and the environment can be used to defend your home against crime, and turn it into a castle.

Instructor: Officer Kenny Cordle, Henrico Police

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Week 7: Monday, April 26, 2004

09:00 a.m. – 12:00 p.m. – Police Use of Force:

Learn first hand about the continuum of force protocols that police officers must follow to protect themselves and citizens from violence, and then make decisions to use deadly force against criminals in the Division's Firearms Automated Training System range.

Instructors: Officer Bill Scott, Henrico Police
Officer Larry Belviso, Henrico Police
Officer Parke Slater, Henrico Police

Week 8: Monday, May 3, 2004

09:00 a.m. – 10:30 p.m. – Personal Safety Awareness for Senior Citizens:

A review of proactive personal safety strategies and tips that will improve your awareness about crime, assist you to avoid becoming the victim of crime, and how to survive and escape serious incidents should you become a victim of crime.

Instructor: Officer Mike Berger, Henrico Police

10:45 a.m.- 12:00 p.m. – Henrico Police Chaplains Service:

A review of the Henrico County Division of Police's Chaplain program and the duties and services they provide to the Division of Police and the citizens of Henrico County.

Instructor: Dean Collings, Chaplain

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Week 9: Monday, May 10, 2004

9:00 a.m. – 10:30 a.m. – Henrico Police Drug Enforcement Operations:

A review of the illicit drugs that are common in Henrico County, and the many strategies and techniques that our narcotics investigators use to interdict contraband, illegal drugs, and drug dealers.

Instructor: Investigator Rich Popielarz- Henrico Police
Investigator Dave Worley- Henrico Police

11:00 a.m. – 12:00 p.m. – Explosive Ordnance Investigations:

Instruction will be provided concerning the Division's response to and handling of suspicious packages and explosive devices. There will be classroom information and a demonstration of the mechanical explosive ordnance equipment.

Instructor: Officer Mike Fox- Henrico Police
Officer Frank Baehr- Henrico Police

Week 10: Monday, May 17, 2004

9:00 a.m. – 10:30 a.m. – Community Policing and Problem Solving:

A review of Henrico County Division of Police's community policing program, and the crime fighting strategies that are currently being used in Henrico County's problem communities

Instructor: Officer John Warren, Henrico Police

10:30 a.m. – 11:30 a.m. – Henrico Social Services Overview:

Summary of Henrico County Social Services and the resources that is available to Henrico senior citizens. Learn about the adult protective services function, Medicare strategies, reverse mortgages, and many other legal and financial issues that senior citizens face today.

Instructor: Ms. Carol Jellie, Henrico Social Services
Ms Debbie Miller, Henrico Social Services

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Week 11: Monday, May 24, 2004

9:00 a.m. – 10:00 a.m. Candidates Report:

Candidates report to room # 2031 and prepare their graduation ceremony.

10:00 a.m. – 11:30 a.m. Academy Graduation Ceremony:

Chief Stanley recognizes the graduates of the 11th Senior Citizen Police Academy and awards diplomas. Division command staff and special guests recognize and congratulate 11th Academy graduates for their accomplishments. A celebration will follow the formal graduation ceremony.

Instructors: Academy Staff, Henrico Police